

ABSTRACT

A method and system for automating a business's management of business information is provided that forms a network between an electronic document reception, storage, and distribution device and businesses across a geographically disperse area so as to enable the transfer of business information between them. Business information users may view and download prefabricated customized and noncustomized business documents, and may also upload their own business information which may be used in the creation of new customized business documents.